

# **Sample Electronic Device Policies**

## **From Legacy Preparatory Academy:**

### **Valuables, Electronic Devices and Games**

LPA is not responsible for damage to or loss of valuable items. It is recommended that students do not bring valuables onto the school campus.

Electronic games and devices are not allowed on campus at LPA. Items found on campus will be confiscated and may be held by administration until the end of the school year.

**Cell phones will be confiscated if found in use by the student at any time during the school day.** Phones may not be used between the hours of 8:10 am and 2:50 pm, even during lunch times. This includes taking pictures or text messaging. LPA is not responsible for lost cell phones.

## **From Liberty Academy:**

Possession or use of cell phones, I-pods, tape or CD players, MP3, radio, electronic games or any other electronic media. These MAY NOT be used during school hours (8am-3:15pm).

### **First Offense-**

Item is confiscated and given to office until the end of the day. Students are written up in the office, and they can pick up item there at end of day. Parent is notified by ticket given to student when they are written up. (Student is responsible to give the parent the ticket).

### **Second Offense-**

- Item is confiscated and given to office until the end of the day. Parent picks up item at end of day. Office will have form for parents and student to sign stating that if the item is confiscated again and brought to the office, LA will keep item until end of term.

### **Third Offense -**

- Item is confiscated and brought to the office. We will label it and keep safe until end of term.

### **Fourth Offense -**

- 1st Strike. Item is confiscated, and office will label and keep until end of year. Student is placed on probation (students with IEPs or 504s will be treated accordingly)

### **Fifth Offense -**

- 2nd Strike. Item is confiscated, and office will label and keep until end of year. Student is suspended (with Director's approval).

### **Sixth Offense -**

- 3rd Strike. Item is confiscated, and office will label and keep until end of year. Student is expelled (with LA School Board approval).